

The St. Vincent Ferrer Parish
Parish Pastoral Council Meeting Minutes
March 20, 2019

Council Members Present	Council Members Not Present	Clergy and Guests Present
Father Dennis Jaspers, Pastor Terry Callan, Chairperson Jack Schwein, Vice Chairperson Mark Dunkley, Member-at-Large and Festival Commission Travis Everly, Member-at-Large Jodi Kastner, Member-at-Large Julie Morency, Member-at-Large Commission Representatives: Lisa Samson, Athletics Commission Denny Connor, Building & Finance Chris Homan, Parish Life Susan Aloisio, Worship Elaine Rairden, Recording Secretary	Michael Beiting, Education Commission Bill Montel, Parish Life Commission	Clergy: Father Jerome Bishop, Parochial Vicar Deacon Dave Meyer

Agenda -- Information/Discussion	Action/Follow Up
I. Opening Procedures The regular meeting of the St. Vincent Ferrer Parish Pastoral Council (Council) held on March 20, 2019, was opened with a prayer led by Father Dennis Jaspers at 7:00 pm. The minutes of the February 20 16, 2019, meeting, which were distributed electronically to the Council prior to this meeting, were unanimously approved and posted to the parish website.	

Agenda -- Information/Discussion	Action/Follow Up
<p>II. Items to be Discussed</p> <p>A. <u>Progress report on parish council election.</u></p> <p>Ms. Morency, the council member who is coordinating the 2019 council election process, reported 12 candidate nominations were received. She spoke to all of the nominees. Nine have declined, two are considering the nomination and one has accepted their nomination. The deadline to submit candidate profile/bio sheets and pictures is April 15, 2019. Candidate information will be published in the bulletin of May 11-12 and the election will be held the following weekend of May 18-19, 2019. Mr. Callan expressed the appreciation of the Council to Ms. Morency for her dedication in managing the election.</p> <p>B. <u>Celebrating the 50th anniversary of the church dedication on October 20, 2019, with Archbishop Schnurr.</u></p> <p>1. <u>Progress report on fundraising for church renovation.</u></p> <p>Mr. Callan referred to the Building and Finance Commission report dated March 20, 2019, which was submitted to the Council. As of this date, \$47,800 in pledges has been received, of which \$12,200 has already been given. This amount is in addition to the \$50,000 donation Father Jaspers had received when he announced the 50th anniversary renovation plan. Mr. Connor advised that a “thank you” letter from Father Jaspers is being sent to all those who have donated and/or pledged.</p> <p>Mr. Callan reported that Deacon Meyer received several suggestions for the Council consideration from parishioners regarding the renovation, particularly regarding the kneelers. There was a question whether kneelers are needed at all or could they be removed in selected areas of the church to accommodate individuals who, because of their of their age or health issues, have difficulty maneuvering around them. Father Jaspers responded that the rubrics for church fixtures direct there be kneelers, and although Archbishop Schnurr has waived this instruction for a church in the archdiocese, he does not approve that kneelers be eliminated. There was consensus that consideration to remove selected kneelers and pews as an accommodation be re-visited when the renovation work begins.</p>	<p>There was consensus that consideration to remove selected kneelers and pews as an ADA accommodation be re-visited when the renovation work begins.</p>

Agenda -- Information/Discussion	Action/Follow Up
<p>2. <u>Progress report from ad hoc committee to plan the celebration.</u> Mr. Callan referred to the action item from the February 20, 2019, meeting requesting the Worship Commission present their recommendation to the Council whether one or two masses be scheduled for the 50th celebration weekend of October 19/20, 2019. He referred to the Commission’s monthly report in which it is recommended there be a 5:00 pm mass on Saturday, October 19 and only one mass at 11:00 am on Sunday, October 20, 2019,</p> <p>C. <u>Kim Roy is retiring as school principal. PTO is planning a retirement party and is asking Parish Council for assistance.</u> Mr. Callan reported that Mikki Dunkley will succeed Ms. Roy as school principal. Her retirement party is scheduled for Saturday, May 18, 2019, after the 5:00 mass. Ms. Homan will contact the PTO to learn how the Council could be of assistance with the retirement party.</p> <p>D. <u>Cub Scout Pack 619 Proposal to Build Fire Pit.</u> Mr. Callan referred to the proposal from Cub Scout 619 Park to construct a fire pit on the triangular lawn in front of St. Vincent Ferrer Church as their contribution to the 50th anniversary celebration. He advised that Father Jaspers has approved the plan. The design of the fire pit which was sent to the Council prior to the meeting was drawn by Joel Pence, architect and a parishioner and SVF Cubmaster. It proposes that the fire pit would provide a place for the Easter Fire, as well as provide a place for cub scout teaching activity of building camp fires. The Council discussed the proposal and noted that using the fire pit for the Easter Fire presented no problem; however, using the pit for building fires is a hazard and safety concern. A comment was made that historically this activity is done at a camp outing and held during the spring and summer months. It was suggested that this activity could be safely done on the grounds behind the school, as it is scheduled only once or twice a year. Deacon Meyer indicated that he was asked by Brian Caperton about the potential for a fire pit about 2 months ago. The issue of rain was raised as a concern especially as it impacted All Saints last year. As a result Deacon Meyer performed a brief survey of churches in the area to learn what is done for their Easter Fire and each responded they use the Weber Grill. The grill’s advantage is that it can be moved under cover if it is raining. It was noted that the Cub Scout Pack would still be</p>	<p>Ms. Homan will contact the PTO to learn how the Council could be of assistance to them with the retirement party and will report her findings to the Council at the April 24, 2019, meeting.</p>

<p>interested in building the “fire pit” and the Council believes it could be utilized as a flower planting area.</p>	
<p>Agenda -- Information/Discussion</p>	<p>Action/Follow Up</p>
<p>E. <u>Ways of developing the All Saints – St. Vincent Ferrer pastoral region.</u></p> <p>Mr. Callan referred to previous discussions identifying that the weekend mass and confession schedules of the two parishes be a primary first effort. The Council reviewed the possible ways to begin the initial dialogue on what our mass schedules would be when fewer priests are available to preside at weekend masses.</p> <p>There was consensus that an ad hoc committee be organized with representatives from All Saints parish selected by Father Jaspers and selected members from the Worship Commission, the Council and possibly other parishioners from St. Vincent Ferrer parish. It is understood that there is no deadline to complete this study, as the purpose of the ad hoc committee is to begin the effort as part of the strategic planning for the Kenwood Pastoral Region. It was requested that the ad hoc committee meet on the same day as the Council meeting just prior to that meeting.</p> <p>G. <u>Other initiatives to increase parish membership.</u></p> <p>Mr. Callan distributed a sheet summarizing section III of the book <i>Rebuilt: Developing the Strategy</i>. This section of the book focuses on the weekend liturgies. He advised that a couple of years ago some members of the Council studied the book and stated that the members’ copies of the book can probably be made available for others who are interested in reading it, particularly the pages to which he refers focusing on the weekend liturgies.</p> <p>The primary strategy recommended by <i>Rebuilt</i> is to make the Sunday liturgies as good as possible. <i>Rebuilt’s</i> approach to increasing parish membership is not so much to reach outside the parish but rather to have something that is extremely attractive going on during the weekends.</p>	

<p>III Announcements A. Next Council meeting date: Wednesday, April 24, 2019, at 7:00 pm, Room B.</p>	
<p>Agenda -- Information/Discussion</p>	<p>Action/Follow Up</p>
<p>IV. Adjournment The meeting of the Council was adjourned at 8:00 pm,</p> <p>V. Closing Prayer Father Bishop offered the closing prayer of the meeting.</p>	

Prepared by Elaine R

PCC min SVF nar 2019

Commission reports 3/20/19

Athletics

- Soccer starts next week - there will be TWELVE teams! We are partnering with All Saints for 11 of those teams. Starting to work with Madeira as well, so multiple partnerships beginning.
- Fish fries have started! We are doing 4 fish fries total. Lots of positive feedback on the changes we made. We have continued doing many home made items. Some parishioners are signed up to help. If you'd like to help, you can sign up here:
<https://www.signupgenius.com/index.cfm?go=s.signup&urlid=4090b4da5a623a20-athletics3&view=standard>

Building and Finance

Financials

Financial Report Review

- The weekly offerings continue to be well below budget. Kathy has adjusted the year end forecast and is taking this into consideration for the 2019-20 budget.
- Year-end forecast shows a deficit at -\$53,449, although this includes \$113,260 of capital improvements (parking lot, roof, security cameras, exterior LED lights).

School Registration update

- As of 3/13/19, 140 registered in PreSchool-8th Grade.
- Currently have 9 in PreSchool. PreSchool registrations typically increase during spring and summer. Last year at this time, there were 8 registered.

Budget 2019-20

- Budget approval will be requested in April if there is a quorum of B&F members present.

Building/Grounds

2019-20 Maintenance Priorities

Church Interior - LED Lighting

- B&F discussed LED versus current lighting aesthetics.
- Kathy can get an estimate from Trebor to replace current bulbs with the same type of bulb, instead of LED.

Parish Center & School – Tuck Pointing, Roof

- We received an estimate for tuck pointing the east wall of the parish center and a portion of the school by the east entrance, along with some below grade work, to keep water from coming into the building. Pat C. is working with roofers to verify other work that could stop the leaks.

Other

50th Birthday Campaign

- As of 3/13/19, we've received \$34,600 in pledges. \$12,200 of this has been received.
- SVF Cub Scouts have proposed building a fire pit in front of church as their gift for the 50th birthday. They would like to complete this by Easter so it can be used at the Easter Vigil. Fr. Jaspers approves of the idea. Kathy is verifying any maintenance and building concerns before final approval. B&F members think some type of lid or covering should be considered for the fire pit when not in use. All Saints plants flowers in their fire pit through the summer.

Festival

- The Fall Festival will be held September 14-15, 2019.
- A festival planning meeting was held in the Library on March 7, 2019
 - ◆ Mark Dunkley provided a recap of amounts made per booth.
 - ◆ The group in attendance discussed the following items:
 - Continue with the Friday Thank you party for booth captains and sponsors from 6-8pm
 - Add an adult only Monte Carlo night from 8:30 – 12:00 that Friday as well (Alcohol sales, Gambling, and Bid-n-Buy)
 - Food trucks were a hit continue on with that!
 - The group voted to find a Food truck to provide American Food rather than asking volunteers to run it again.
 - Provide LED lights in soccer field during the festival.
 - Keep the Rose Lavelle Soccer challenge, but turn it into a festival game all weekend long (simplify to possible one activity?)
 - Add more yard games on the soccer field side.
 - Mark will be meeting with a hot air balloon group to see if we can start a balloon glow event and golf ball drop from the sky. Mark will update us on the viability of this idea once he meets with the pilots.
 - Possible combine the hospitality booth, Reunion Booth, and PTO booth into one booth?
 - Three bands have already been lined up to perform for us.
 - Mark will be looking for people to help with more specific tasks:
 - Festival setup
 - Coordination of Food trucks

- Coordination of Bands and setup/ tear down
- Festival tear down on Monday after the festival

Thanks to all who attended. If you missed the meeting please email Mark Dunkley so he knows if you plan on running your booth again for the 2019 festival.

Parish Life

Worship

1. Lent – Stations of the Cross, hosted by various parish groups will be held on Fridays during Lent at 7pm in church. Lenten Penance Service is Tuesday, March 18 at 7pm
2. Holy Week – Chrism Mass at the cathedral, Tuesday, April 16 at 7pm
3. Holy Thursday – Mass of the Lord’s Supper, Thursday, April 18 at 7pm followed by Night Prayer. Volunteers needed for feet washing.
4. Good Friday Service, Friday, April 19 at 12 noon followed by Stations of the Cross
5. Easter – Vigil Mass, April 20 at 8:45pm, We have 1 catechumen and 3 candidates entering the Catholic faith that evening. Reception following the vigil may be combined with All Saints reception.
6. Easter Sunday Masses at 9 & 11:00 am
7. First Communion will be celebrated on May 5th at the 11:00 mass.
8. Liturgical Ministers – We are in need of Greeters, Eucharistic Ministers and Ushers as well as a sacristan for the 11:00 mass. 8 new servers have recently been trained.
9. 50th Anniversary Celebration – WC recommends that there be a 5:00 mass on Saturday, October 19th and 1 mass at 11:00 on Sunday October 20th.
10. A new Worship Commission representative to PPC will be named at the May WC meeting.
11. Worship Commission will host the Hospitality Gathering in July.