

The St. Vincent Ferrer Parish
Parish Pastoral Council Meeting Minutes
February 20, 2019

Council Members Present	Council Members Not Present	Clergy and Guests Present
Father Dennis Jaspers, Pastor Terry Callan, Chairperson Mark Dunkley, Member-at-Large & Festival Commission Jodi Kastner, Member-at-Large Commission Representatives: Denny Connor, Building & Finance Michael Beiting, Education Chris Homan, Parish Life Susan Aloisio, Worship Elaine Rairden, Recording Secretary	Jack Schwein, Vice Chairperson Travis Everly, Member-at-Large Julie Morency, Member-at-Large Lisa Samson, Athletics Commission Bill Montel, Parish Life Commission	Clergy: Father Jerome Bishop, Parochial Vicar Deacon Dave Meyer Guests: Aaron Hess, Pastoral Intern

Agenda -- Information/Discussion	Action/Follow Up
<p>I. Opening Procedures</p> <p>The regular meeting of the St. Vincent Ferrer Parish Pastoral Council (Council) held on February 20, 2019, was opened with a prayer led by Father Dennis Jaspers at 7:00 pm. The minutes of the January 16, 2019, meeting, which were distributed electronically to the Council prior to this meeting, were unanimously approved and posted to the parish website.</p>	

Agenda -- Information/Discussion	Action/Follow Up
<p>II. Items to be Discussed</p> <p>A. <u>Celebrating the 50th anniversary of the church dedication on October 20, 2019, with Archbishop Schnurr</u></p> <p>1. <u>Progress report from ad hoc committee to plan fund raising for church renovation.</u> Mr. Callan reported that the 50th anniversary renovation fundraising drive will be introduced to the parish by Father Jaspers at each weekend mass on March 2 and 3, 2019. He will announce that he and the Council have identified and prioritized four renovation projects in conjunction with the celebration scheduled for October 20, 2019. The four projects are: 1) repair of the kneelers; 2) refurbish the restrooms; 3) install new carpeting; and, 4) create a gathering space at the entrance of the church. Each project will be undertaken according to its priority and based on the amount of money contributed through the fund drive.</p> <p>Mr. Callan advised that the week after the announcement, a follow up letter will be sent to all parishioners containing the same material presented during the announcement, along with a letter of intent and a return envelope so that parishioners can indicate their intention to contribute to the renovation fund. Mr. Connor, a member of the ad hoc committee, stated that the follow up letter is designed to give people the option of a one time or multiple gifts. The purpose of the letter of intent is to identify a pledge of the amount of funding to be expected for the renovation. Mr. Callan advised that Mr. Connor is the principal writer of the material associated with this fund drive, and Mr. Dunkley is the principal investigator of the renovation project. Members of the ad hoc fundraising committee will be present at each of the three masses to answer parishioners' questions about the projects.</p> <p>Mr. Dunkley provided an update of the projected cost estimates which he gave to the Council at the January 16, 2019, meeting. He referred to the options regarding the carpet, particularly using a contrasting material on the sanctuary steps to highlight the change in the steps between the sanctuary level and the main floor of the church. He circulated a rendering illustrating the proposed carpet option. He also displayed a sample of textured carpet for the steps which would be in the same color as the floor carpeting.</p>	

<p style="text-align: center;">Agenda -- Information/Discussion</p>	<p style="text-align: center;">Action/Follow Up</p>
<p>Mr. Dunkley referred to the previous Council discussion regarding the leaking of the baptismal font. He advised he spoke to Barry Auer, the parishioner who built the font, regarding the leak. Mr. Auer advised that the font basin looks good and is not leaking; however, the pump could be non-functioning as this has happened in the past.</p> <p>2. <u>Progress report from ad hoc committee to plan the celebration.</u> Council members of the ad hoc committee planning the 50th celebration which will follow the mass are co-chairs Ms. Aloisio and Ms. Homan, along with Jodi Kastner, Bill Montel, and Julie Morency. Ms. Aloisio advised that the Worship Commission will plan the mass liturgy following the guidelines for the 23rd Sunday in Ordinary Time. Father Jaspers stated that Archbishop Schnurr’s office must be advised of the mass time. The Council revisited the consensus it reached and recorded in the meeting minutes of the November 28, 2018 meeting, wherein there would be only one mass and that would be at 12:00 noon on Sunday, October 20, 2019. There was discussion regarding the mass schedule and whether or not it meets pastoral needs. It was suggested that the mass schedule for the weekend of October 19 and 20 could be a 5:00 pm vigil mass and an 11:00 am mass with Archbishop Schnurr as president.</p> <p>B. <u>Parish Council election</u></p> <p>Mr. Callan referred to the timeline “Dates for Nominations and for Election Procedures” which was previously sent to the Council via email. He advised that Ms. Morency has volunteered to manage the 2019 Council election which will be for two member-at-large positions. The election process will begin with a parish bulletin announcement on February 24, March 3 and March 10, 2019. All nominee profile/bios and pictures will be due no later than April 15, 2019, and the election will be held on the weekend of May 18/19, 2019.</p> <p>C. <u>Ways of developing the All Saints – St. Vincent Ferrer pastoral region.</u></p> <p>Mr. Callan referred to the suggestions offered at the Council meeting of May 16, 2018, and called for further general thoughts. The Council focused on two suggestions, that is,</p>	<p>Father Jaspers requested that Mark Dunkley speak to Fr. Ryan Ruiz at the seminary to secure his thoughts on the renovation plans for the sanctuary.</p> <p>There was consensus that the 50th anniversary renovation ad hoc committee identify other renovation needs to the Council, in the event the fund drive pledges exceed the amount needed to complete the stated four projects.</p> <p>Mr. Callan referred the question of whether to hold one or two masses on the weekend of October 19/20, 2019, to the Worship Commission, requesting the Commission present their recommendation to the Council at its meeting on March 20, 2019.</p>

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<p>leadership/council meetings and optimizing mass schedules. Father Jaspers recommended that a first step in addressing the suggestions would be to have a meeting of representative stakeholders from each parish. In the case of mass schedules, the liturgy committees could meet with Father Jaspers and plan together responses to the pastoral needs of both communities as they will be impacted by the increasing shortage of priests.</p> <p>III Announcements</p> <p>A. Mr. Dunkley advised that due to the closure of St. Nicholas Academy in June, parents are investigating area parochial elementary schools for their children for the 2019-2020 school year. Parents are interested in the parish schools of Nativity, All Saints and St. Vincent Ferrer because of their close location. Mr. Dunkley stated that our parish school does have the capacity to accommodate the academy students. He encouraged the parish to develop activities to welcome these students and their families when they visit the parish.</p> <p>B. Next Council meeting date: Wednesday, March 20, 2019, at 7:00 pm, Room B.</p> <p>IV. Adjournment</p> <p>The meeting of the Council was adjourned at 8:05 pm,</p> <p>V. Closing Prayer</p> <p>Father Bishop offered the closing prayer of the meeting.</p>	<p>Father Jaspers requested that there be a standing item on future Council meeting agendas on “Ways of Developing the All Saints and St. Vincent Ferrer Pastoral Region.”</p>

Prepared by Elaine Rairden
Recording Secretary

PCC min SVF feb 2019

Commission reports 2/20/19

Athletics

- Basketball season is wrapping up this weekend.
- Soccer will begin next month. We will have TEN combined All Saints/St Vincent teams (about 50% more kids than we anticipated from All Saints).
- We are beginning the process of looking at replacement carpet for the hallway outside the parish office/between cafeteria and gym.
- Fish fries begin next month - we will have 4: March 8, 15, 22, 29. If you know anyone who would like to help, please have them contact me! Duff Sharp is no longer helping. This is a huge loss, but others have stepped up to take a bigger role.
- My term will be up at the end of June and I am working hard to find a replacement.

Building and Finance

Financials

- The second disbursement for the One Faith, One Hope, One Love Campaign was received (\$54,781) and will be reflected in February reports.
- The second set of Ed Choice checks were recently received and will be reflected in February tuition revenue.
- Overall forecast for year-end shows a slightly larger deficit than budgeted, however the forecast includes capital expenditures that are coming out of past years reserves.
- As of 2/13, total school registrations were 110 (4 preschool, 105 K-8). Last year at this time registrations were 82 total. Catholic student enrollment is about 50%.
- A school open house was being held 2/13. For 1st-8th grades, student screening takes place before the student is allowed to register.
- Preschool analysis shows that with the full rate tuition being paid for preschool, the grade is able to self-fund. We will not offer an in-parish tuition rate for preschool. As the K-8 in-parish rate increases, we will work towards one rate of tuition for all grades.
- There is a balance of about \$18,000 from the donations made toward the preschool renovation expense.
- B&F discussed preliminary budget numbers for the 2019-20 fiscal year.

Building/Grounds

- Exterior lighting has been updated to LED fixtures through Duke SmartWatt. Some lower fixtures are being replaced by maintenance as the fixtures burn out.
- Security cameras have been installed in several areas on campus.
- Parish center exterior doors are being replaced.
- Updated quotes are being reviewed for LED fixtures in the main body of the church. There are currently 9 lights burned out in the church.
- Several leaks in the parish center are being investigated and quotes will be received for roofing, tuck pointing and sealing work as necessary.

Education

School Report – January 28, 2019

- Open House is Sunday, January 27th from 12-2pm. We will have 8th graders giving tours along with parents.
- Posters have been distributed to area locations to advertise our Open House.
- Yard signs have been distributed advertising the Open House (total of 50).
- Postcards were mailed to several nearby communities for Open House. We included Reading and Norwood this year.
- New signs were ordered to put in the front of the school.
- New **Now Enrolling** flags are being put up on Montgomery Rd. and Kenwood Rd. entrances.

Testing: In October, our third grade students who receive the EdChoice/Expansion scholarship were administered the Third Grade Reading Guarantee (ELA test). All received passing scores on this or the Iowa F which was administered to all our third grade students in December. The Iowa F is an alternative test for the TGRG.

Friday, February 1, Susie Gibbons, the Archdiocese of Cincinnati superintendent, will be here for a visit of our school.

Please see attached Catholic Schools Week Activities: Learn. Serve. Lead. Succeed

Festival

- The Fall Festival will be held September 14-15, 2019.
- A letter thanking the Parish and School was emailed to everyone on the one call list. See attached letter.
- A poster was displayed in Church with a breakdown of interesting volunteer and budget numbers.
- The letter sent out was also included in last weekend's bulletin.
- A Festival strategy/ planning meeting will be scheduled end of February/ beginning of March. Date to be determined.

CATHOLIC SCHOOLS WEEK

Learn. Serve. Lead. Succeed

January 27 – February 1, 2019



Sunday, Jan. 27

Learn. Serve. Lead. Succeed: In Our Parish

All students are encouraged to attend the 11:00 am Mass in school uniform.

Thank You Notes given to SVF parishioners after masses.

OPEN HOUSE: St. Vincent Ferrer School, 12:00 – 2:00 pm

Monday, Jan. 28

Learn. Serve. Lead. Succeed: In Our Community

Today's Prayer: Prayer for Community (Read on WSVF)

OPENING ASSEMBLY

- Please join us for a fun-filled assembly at 8:30 in the gymnasium to kick off Catholic Schools' Week

VOLUNTEER & DONATE TO MATTHEW 25 MINISTRIES (M25M)

- All students please bring in empty pill/vitamin bottles. M25M uses them to split large amounts of donated medicines for distribution to those in need.
- 12:45-2:25pm 5th and 7th grade students volunteer at M25M .

DONATE FOOD/PERSONAL CARE ITEMS TO ST. VINCENT DEPAUL

- Please send in non-perishable food items or personal care items with your student
- Barrels will be available all week to collect your donations
- This charity helps families here in Cincinnati who struggle to afford life's most basic needs

DONATE NEW OR GENTLY USED BOOKS FOR ST. JOSEPH'S SCHOOL

- Clean out your bookcases and donate gently used books suitable for preschool through 8th grades
- We will donate these to St. Joseph's school to improve the lives of their students

CLASSROOM BOXTOPS FOR EDUCATION COMPETITION

- Send in your boxtops with your child. The class that has the highest turn in per student will win a popcorn party! Last turn in is Friday, February 1.

Tuesday, Jan. 29

Learn. Serve. Lead. Succeed: Celebrating Our Students

Today's Prayer: Prayer for Students (Read on WSVF)

SPIRIT WEAR DAY

STUDENT GIFT

- Each student will receive a small gift to celebrate how our wonderful SVF community lights our path to Jesus as we learn, serve, lead, and succeed
- Photo booth in library

STUDENT TREAT Students will receive a special treat at lunch today

CATHEDRAL MASS Mrs. Roy and several students will represent St. Vincent Ferrer at the Catholic Schools Appreciation Mass at the Cathedral at 10:00am

Wednesday, Jan. 30

Learn. Serve. Lead. Succeed: In Our Nation

Today's Prayer: Prayer for our nation (read on WSVF)

SCHOOL MASS *Please Join Us!*

SCOUTS MAY WEAR SCOUT UNIFORMS TODAY

Thursday, Jan. 31

Learn. Serve. Lead. Succeed: Celebrating Our Vocations

Today's Prayer: Pope Francis' Lord of the Harvest Prayer (Read on WSVF)

THANK YOU & PRAYERS FOR OUR VOCATIONS

- The students will make thank you cards for Father Jaspers, Father Bishop, Aaron Hess, and Deacon Dave.

VOCATION VISIT Aaron Hess will share his vocation story.

Friday, Feb. 2

Learn. Serve. Lead. Succeed: Celebrating Our Faculty, Staff and Volunteers

Today's Prayer: Prayer for World Teachers' Day (Read on WSVF)

CRAZY SOCK DAY

- Show how crazy you are for our faculty and staff by wearing a crazy socks

FACULTY & STAFF THANK YOU LUNCHEON Staff was treated to special appreciation lunch on January 25th.

THANK YOU TO THE SVF FACULTY & STAFF

- The SVF faculty will receive surprises throughout the week to show our appreciation!
- Write a sweet note to your teacher and bring it in today

OLD FASHIONED FUN

- Students will participate in an afternoon of board games. Have your child bring in a card or board game (no electronic devices) to play with their friends in the gymnasium from 12:40-1:40
- Cornhole tournament in cafe

SPAGHETTI DINNER 5:00 – 8:00pm

- Come share in the *Catholic Schools Learn. Serve. Lead. Succeed* right here on our SVF campus! Experience the spirit of community with the SVF school, SVF parish, SVF alumni, and friends and families from our local community while enjoying good food, prizes, and supporting SVF at the same time!

CELEBRATING CATHOLIC SCHOOLS WEEK AT A GLANCE

Sunday	Attend 11:00 mass in uniform	
Monday		Bring in empty pill and vitamin bottles for Matthew 25 Ministries
Tuesday	Spirit Wear Day	
Wednesday	Wear Scout uniform	Mass at 8:20
Friday	Game Day	Spaghetti Dinner 5-8
	Thank you for your teacher Crazy socks	
All Week	Gently used Book Drive St. Vincent de Paul drive Boxtops for Education Contest	

***UNDERLINED ACTIVITIES:** These activities require either preparation or assistance from home, or your attendance to join in the celebration of CSW at St. Vincent Ferrer.



January 27, 2019

Dear Members of the St. Vincent Ferrer Community,

We want to thank you for your tremendous contributions in making the 2018 SVF Fall Festival a success! As you know, the festival was held on September 15th and 16th, 2018. We were fortunate to have great weather for both days of the festival and as a result, the festival was well-attended! It has taken some time to get all of the bills and additional income collected. We are still waiting for additional income and expense items to be accounted for, but we can comfortably say the 2018 Festival profited financially approximately **\$41,500 - \$42,500**. This amount is a little over 50% increase from 2017. More importantly, our church and school families did an outstanding job of creating a FUN and FAMILY ORIENTED atmosphere!!! We heard many compliments about how welcoming our community is, and what a great time people had that weekend. Thank you all for donating your time, treasure, and talents – you are true stewards of St. Vincent Ferrer Church and we are blessed to have you in our faith community. Below is a list of a few statistics from the 2018 Festival:

- OVERALL BREAKDOWN OF THE INCOME COLLECTED (amounts are rounded)-
 - Grand Raffle - \$6,500 (after expenses)
 - Booths - \$9,000
 - Food/ Drinks (including Food Trucks) - \$7,900
 - Sponsorship/ Gifts - \$21,500
 - Bid & Buy, Baskets, and Parties - \$21,700
 - Rides - \$1800
- OUR AMAZING VOLUNTEERS-
 - Over 200 shifts were fully staffed at all of the booths.
 - Over 1500 volunteer hours were needed to cover all booth shifts during that weekend!
 - Over 60% of the festival volunteers were school families. (Several are non-parish families)
 - Many new volunteers stepped up to take a larger role in the festival – Thank you!!!
- SPONSORSHIP AND GIFTS-
 - Approximately a 400% increase in festival sponsorships and gifts from last year.
 - Indoor and outdoor TV's and speaker system were donated for use during the festival.
 - Food trucks and food vendors donated a percentage of their sales back to us.
 - School families donated their entire food sales back to us. (Asian and Mexican food booths)
 - Church and school families sponsored the bands.
 - Church and school families sponsored the Friday night sponsorship "Thank You Party."

We are committed to continuing this success for years to come! Please contact Mark Dunkley at (513) 791-6470 or email mdunkley@cinci.rr.com if you have any interest in joining our festival team!

Sincerely,

Mark Dunkley, SVF Festival chairperson