

MINUTES

St Paul the Apostle Family of Parishes

Tuesday, SEPTEMBER 30th, 2025

6:30p @ Room 6 All Saints Parish Center

Attendees: Pastor Fr Dan Hunt, William Magoto, Jen Cissell, Susan Aloisio, Joe Kowalski, Bill Mountel, Kate Rechtsteiner, Jessica Smith & Sue Palermo

Not Present: Tom Pernik, Fr. Tom Wray

Meeting

- I. Opening Prayer Fr Dan
- II. AUDIO Message from Hallow app – Jeff Cavins daily reflection re: Teamwork

New Business

- Introductions
- Meeting “Housekeeping” details
 - **Future Day and Time**- 4th Week of the month, Wednesday at 6:30pm (every other month). For November due to the holiday it will be moved to Wednesday, December 3rd at the SVF Room B. Meetings will rotate between AS and SV. Possibly shift to Monthly meetings if needed – start with every other month meetings.
 - **Open to the Public** – discussed different models, time limits, notice, etc and decided that for now parishioners can come to the Parish Council members with any issues. Suggestion to list names of Parish Council in the bulletin and how to contact them (email). Requested that Parish Council members provide bios and headshots for publication in the bulletin and on the website. Bios to be provided to Bill Mountel by October 10th. A group photo will be scheduled.
 - **Publishing Minutes** - Discussed the best way to publish meeting minutes (website, bulletin, and/or newsletter). Decision tabled for now.
- PC Constitution Template... review the SVF model from 2013
 - **Mission Statement** – discuss unique nature of having 2 churches and 2 schools, discussed purpose of the salvation of souls (make disciples and equipping them to evangelize) and that the council is a consultative body. Leadership is currently working on the new mission statement.
 - **Strategic Plan** – The Council will be working with the leadership to help develop.
 - **Structure/Bylaws**- working on setting up the structure on how the meetings will run based on approved Archdiocese guidelines (how to take minutes, approve motions, nominate members, office terms and limits, committees, etc).

- **To Do:** decided to work off the Beacons of Light document and then mark up the SVF model. Jen Cissell will make first edits and make a recommendation on the issue of whether to adopt Robert's Rule of Order or an Abbreviated version. Jen will have a first draft within 30 days and Bill Mountel will check if the parish has a file sharing system.
- Beacons of Light Guidelines
 - The guidelines suggest contacting a certain amount of parish members before each meeting. Discussed the importance of human connection and possible guidelines for those calls.
- Onboarding for Current Council Members
 - Discussed how to update the members on the State of the Parish, Principals report at meeting, etc.
 - Possible Parent Survey regarding any current challenges and/or review of previous surveys.
- Future Items to Discuss
 - Chair & Co-Chair, Agendas, Minutes Approval Process
 - Mini Job Descriptions
 - Security Concerns across Schools
 - School Signage

Old Business

- None

Meeting Adjourned – 8:04pm

Next Meeting: Wednesday, December 3rd at SVF PARISH CENTER Room B at 6:30pm