

**The St. Vincent Ferrer Parish
Parish Pastoral Council Meeting Minutes
Wednesday, March 17th**

Council Members Present	Council Members Not Present	Clergy and Guests Present
Travis Everly, Member-at-Large Julie Morency, Member-at-Large Commission Representatives: Maria Barrett, Worship Chris Vollman, Athletics Annie Lawrence, Education Bill Montel, Parish Life	Father Dennis Jaspers, Pastor Jodi Kastner, Chairperson Tina Borchard, Member-at-Large Ruth Connolly, Member-at-Large Kathy Abele, Building and Finance	

Agenda -- Information/Discussion	Action/Follow Up
<p>I. Opening Procedures The regular meeting of the St. Vincent Ferrer Parish Pastoral Council (Council) was held virtually via Zoom on March 17, 2021. The meeting was opened at 7:10 p.m. with a prayer by Ms. Lawrence. Minutes of the February 25, 2021 meeting were unanimously approved.</p> <p>II. Discussion Items:</p> <p>a. 75th Anniversary Celebration – Mr. Montel reported on activities by the ad hoc planning committee. The budget for the reception is \$8,000 but actual expense is expected to be less. The committee is planning to use an RSVP card system for the reception. Maximum church capacity is expected to remain at 290; reception planning will be for 250 guests.</p> <p>b. Mass Live-stream Project – Mr. Everly reported that the new live-streaming equipment has been tested and a few adjustments are being made. All masses have been programed into the system; impromptu events can be recorded by pressing a “stream” button on the camera. The team has learned a lot about how the existing audio systems work (there are</p>	<p>-Determine if RSVP system is needed for church seating.</p> <p>-Building and Finance Commission to consider the recommendation of planning for a new audio system.</p>

<p>two systems competing with each other). Mr. Everly recommended including a new audio system in the parish's 5-year plan.</p>	
<p>Agenda -- Information/Discussion</p>	<p>Action /Follow Up</p>
<p><u>III. Commissions Updates</u> <u>Athletics</u> Mr. Vollman reported that the commission is exploring fund-raisers and a gym-rental fee sharing</p>	

<p>arrangement with the parish office.</p> <p><u>Building and Finance</u> See attached report</p> <p><u>Education</u> No meeting, no report</p> <p><u>Parish Life</u> No report other than the previous update on planning for the 75th anniversary.</p> <p><u>Worship</u> See attached report</p>	
<p>Agenda -- Information/Discussion</p>	<p>Action /Follow Up</p>
<p>IV. <u>Adjournment</u></p> <p>Upon motion duly made, seconded, and approved, the meeting was adjourned at 8:07 p.m.</p> <p>VI. <u>Closing Prayer</u> Ms. Morency led the Council in a closing prayer.</p>	

Prepared and submitted by Maria Barrett, April 19, 2021

Individual Commission Reports:

**Building & Finance Report to Parish Council
March 2021**

Financials

- Cash flow is positive due to EdChoice checks all being received and deposited in February.
- Weekly offerings for February are down, but year to date are up due to stock gifts received in December and January.
- Other revenue is up due to Rectory donations received for renovation work.
- Expenses are on par for the year. Church expenses in February included the down payment for Livestreaming wiring and equipment.
- The PPP Loan application was submitted to Fifth Third Bank on March 4.
- School Registrations are at 123 total including 16 PreK. This is similar to last year.
- Budget work for 2021-22 continues. Expenses are being fine-tuned as much as they can. The largest impact items are salaries and benefits. Healthcare costs are increasing 2%. \$40,000 will be included for capital expenses. With current rough draft, 2021-22 will have a \$130,000 deficit.
- Loan refinance/modification is being reviewed with current lender and Fifth Third.

Building & Grounds

- Church Landscaping under the large tree needs to be seeded, mulched or other. Adopt a Plot volunteers have offered to seed this area if that's what is decided.
- Roof Maintenance is being considered for this summer. The critical roofs are currently Room B and the school PK-5. Preventative maintenance on the school junior high and library should be considered as well. Maintenance on gutters/drains throughout will be reviewed. An updated list of all the roofs and their replacement years will be provided in April.
- Parking Lot Maintenance is being considered on the large playground parking lot for 1) patching and sealing or 2) 2" milling and overlay. Depending on roof expense, consideration will be given to parking lot repair.
- Church Renovation and Painting was discussed. Fr. Dennis took input on the possibility of asking parishioners to donate to the church painting expense. Interior church painting would most likely be done after Easter and before the 75th Anniversary Mass.
- Rectory Renovation work includes painting throughout, new carpet & flooring, new kitchen cabinets and countertop, and new appliances.

WORSHIP COMMISSION REPORT

Prepared 03/14/21

Worship Commission Meeting date: 03/03/21

Most of this meeting's discussion centered around planning for Lent, Holy Week and Easter.

1. Frank Geiser is joining Worship Commission as a member-at-large.

2. Stations of the Cross have been drawing 4-5 people compared to 30 or more last year. There could be a connection to the Athletic Commission Fish Fries, which have not started yet and will be carry-out only this year.
3. Similarly, not many have been attending the Tuesday evenings of Adoration and Benediction. Brian Caperton will send weekly reminder emails to parishioners.
4. Details regarding distribution of palms, washing of feet, veneration of the cross, presentation of oils and other rituals are pending additional guidance from the Archdiocese. These may be modified from previous years due to Covid restrictions.
5. Holy Thursday night prayer – Art & Environment will be setting up an Altar of Repose in the new Jaspers Hall space for prayer after mass and during the overnight hours.
6. One Easter Vigil Mass will be held for the Kenwood Pastoral Region – at SVF this year. No large group reception following the Vigil Mass, only for the candidates and families.