

**St. Vincent Ferrer Parish  
Parish Pastoral Council Meeting Minutes  
November 15, 2023**

<b>Council Members Present</b>	<b>Council Members Unable To Attend</b>	<b>Other Clergy and Guests Present</b>
<p>Father Daniel Hunt, Pastor Travis Everly, Chair Tina Borchard, Member-at-Large Julie Morency, Member-at-Large Rich Hidy, Member-at-Large Doug Hallett, Member-at-Large</p> <p>Commission Representatives: Bill Mountel, Parish Life Commission Susan Aloisio, Worship Commission Annie Lawrence, Education Mark Lefke, Building &amp; Finance</p>	<p>Elaine O’Connell, Member-at-Large Father Tom Wray, Parochial Vicar Chris Vollman, Athletics Commission</p>	<p>None</p>

<b>Agenda -- Information/Discussion</b>	<b>Action/Follow Up</b>
<p><b>I. Opening Prayer</b> The regular meeting of the St. Vincent Ferrer Parish Pastoral Council (“Council”) held on November 15, 2023 opened with a prayer led by Father Hunt.</p> <p><b>II. Approval of Prior Minutes</b> The minutes of the October 18, 2023 meeting, which were previously distributed to Council, were unanimously approved.</p>	

### III. Items Discussed

#### A. Old Business

**Beacons of Light Update.** Father Hunt indicated our family of Parishes is currently in the process of filling the Director of Worship and Mission position, and hopes to have a Director in place in the next 30 to 60 days.

**Drop Ceiling in Gym.** Council discussed the possibility of removing the drop ceiling tiles from the gym to facilitate certain sports activities, including volleyball. A number of potential concerns have been identified, and Travis Everly agreed to follow up with Chris Vollman regarding the matter.

**School Safety Grant.** Mark Lefke summarized a \$100,000 grant application recently submitted on behalf of the School to support the installation of enhanced School safety measures. The funds would be used to update locks, enhance security at access points and install bollards outside the premises. A decision on the application is currently pending.

**HVAC Controls Replacement.** Mark then discussed the status of the HVAC controls for the physical plant and Parish Center. A vendor has been engaged to help with the migration to a new computer, and assess which steam trap and control valves need repairs. An effort is being made to prioritize areas that must be addressed now in order to minimize cost.

**Money Moved from Savings.** Mark confirmed that a recent transfer from Parish savings to help fund the School was caused by a timing issue, and the funds will be returned when pending Education Choice tuition payments are received from the State of Ohio.

**Mass Times Signage.** Council discussed the desirability of installing new and more visible signage at the entrance to the Church on Kenwood Road and the School on Montgomery Road. Father Hunt indicated that Council members should follow up with Kathy Abele to help coordinate options and finalize cost estimates.

Travis Everly, Susan Aloisio and Ted Walter to follow up with Kathy Abele to identify options and finalize cost estimates.

<p><b>B. New Business</b></p> <p><b>First Aid Training.</b> Travis Everly and Susan Aloisio discussed steps being taken to offer updated first aid, CPR and AED training to Parish volunteers. Susan has identified a qualified trainer, and work is underway to put a program together and solicit volunteers. Father Dan indicated that if possible it would be desirable to have a minimum of 3 trained volunteers at each Mass.</p>	<p>Susan Aloisio and others to continue to work on the program, and will update Council at future meetings.</p>
<p><b>III. <u>Commission Updates</u></b></p> <p><b>Athletics</b> Travis Everly summarized the Athletics report. Future 7<sup>th</sup> and 8<sup>th</sup> grade basketball games will be scheduled out of SVF going forward.</p> <p><b>Building and Finance</b> Mark Lefke reviewed the Parish’s financial condition, summarizing revenue, expenses and recent trends.</p> <p><b>Education</b> Annie Lawrence summarized the School Report. The school year is proceeding well. An Early Childhood Information Night is planned for November 29<sup>th</sup>, highlighting our expanded Preschool, PreK and Kindergarten programs.</p> <p><b>Parish Life</b> Bill Mountel reviewed the Parish Life Report. Items discussed included our most recent service day on November 4<sup>th</sup>, the Our Daily Bread and Turkey and Meatball ministries, and recent progress with our Parish family Stewardship team, which is now in place and meeting on a regular basis. Bill also noted that several years ago the Parish had sponsored a “Power in the Sacrament of Confession” presentation, which was very successful. It is hoped that some of the Beacons of Light Evangelization projects to be developed will provide similar opportunities to our parishioners.</p>	

**Worship**

Susan Aloisio discussed Worship Commission activities, including holiday Mass schedules and upcoming events. Efforts continue to be made to recruit additional ushers and alter servers for the Parish, with articles running in the Bulletin seeking volunteers. Alter server training begins on December 3<sup>rd</sup>, with additional sessions to follow.

**IV. Closing Prayer**

Father Hunt led Council in a closing prayer.

**V. Adjournment; Next Meeting**

Council then adjourned. Our next meeting is in January, 2023.

**Attachments**

Available Commission Reports, which were provided to Council prior to the meeting, are attached for Council.

Prepared by Rich Hidy

PCC mtg SVF 11/23