

St. Vincent Ferrer Parish Pastoral Council (PPC) Minutes
Wednesday, May 24, 2017 7:00 pm

Location: Room B

Minutes: Alice Schneider and Susan Aloisio

Start time: 7:00 pm

End time 8:20 pm

Present: Alice Schneider, Mark Dunkley, Terry Callan, Kelly Kramer, Lisa Samson, Susan Aloisio, Jack Schwein, Father Dennis Jaspers, Father Jerome Bishop, Brian Caperton, Bill Mountel,

Not Present: Jennifer Powers, Denny Connor, Chris Homan, Toby Mattson, Jodi Kastner

Opening Prayer – Fr. Bishop

Approval of Minutes

A motion to approve the April 2017 meeting minutes was made by Terry Callan and seconded by Kelly Kramer. The April 2017 meeting minutes were approved as submitted.

New Business

1. Formation -*Jack Schwein*

Jack Schwein led a discussion on Trust from the **Characteristics of a Christian Steward**.

At the June meeting Kelly Kramer or Susan Aloisio will lead the discussion on Patience.

2. Vote on 2017-2018 SVF Budget

The budget presented by Kathy Abele at the April 2017 meeting was revised but not distributed to all the members of the Parish Council prior to this meeting. The plan is to send the revised budget to all members of Parish Council prior to the June meeting so the PPC members will have time to review the budget and vote on it at the June 2017 meeting.

Old Business

1. Preschool Development – *Mark Dunkley*

The Pre-School Kick-off party was held May 18th with good attendance. Special thank you to Alice Schneider for providing the hospitality and refreshments. The project is set to begin May 30th with an 8 week construction time frame.

2. Intentional Disciple Committee-*Alice Schneider, Brian Caperton, Mark Dunkley*

PPC members will begin reading and discussing Rebuilt by Michael White and Tom Corcoran. The first discussion meeting will be June 26th.

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Action Items

Item	Responsible Party	Status	Completion Date
Update PPC on preschool design, permitting, funding, tuition, enrollment, and planning	Mark Dunkley, Mikki Dunkley, Kim Roy	Open	Ongoing

Other Business--None

Commission Updates

1. Athletic Commission (AC) – Lisa Samson

Athletic events are over for the school year. Plans to install sink in concession stand were cancelled since it was decided that the stand would not be used during Sunday Bingo. Other projects under consideration include replacement of the hallway carpet in the community building, repurpose baseball field, gym updates and Ash tree removal.

3. Education Commission – Kelly Kramer

- a) Teresa Keller will be the new Education Commission Chairperson
- b) Teacher recertification process is being revised;
- c) A new Coordinator for the Early Childhood Program is needed.
- d) The current school enrollment is Preschool-12, Kindergarten–10, K-8 - 145
- e) The Archdiocese of Cincinnati requires testing for the Iowa Assessments for grades 3-7 and CogAT testing in grades 2 and 5. This year we added the Reading and Language portion of the Iowa to the 1st and 2nd grade, and CogAT to grades 6 and 7. Testing took place March 1-15.

3. Festival – Jodi Kastner

The Grand Raffle party is scheduled for June 24 at Shumrick and Leys Distillery. It will be a cash bar with entertainment and appetizers.

Two meetings have been held regarding the festival.

4. Parish Life – Chris Homan

Plans are underway to organize a new Pictorial Parish Directory. The committee is currently in the process of collecting bids. Family pictures will be scheduled later this summer.

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Worship--Susan Aloisio

1. The revised Worship Commission Constitution was reviewed and approved by members of the Worship Commission. (Attached)
2. Evaluation of Lenten, Holy Week and Easter Services – There was a consensus that there needs to be more education about the services offered during Lent and Holy Week, specifically the Easter Triduum for better understanding and attendance.
3. There is a need for at least 3 new sacristans. Interested parishioners should contact Mary Kay Lynch.
4. There will be a Server Appreciation dinner on Wednesday, May 31st.
5. The commissioning ceremony for all Liturgical Ministers will take place at all the weekend masses on the Feast of Pentecost, June 3rd & 4th.

Stewardship – Susan Aloisio

1. The parish retreat was well attended and went very well. There were 77 attendees on Friday evening and 41 on Saturday. Many positive comments were made about the format, speakers and hospitality. Several suggestions made to make this an annual event.
2. The terms of 4 Commission members ends in July and another member is stepping off so we are seeking replacements for these positions.
3. The future of the Stewardship Commission will be discussed at the June meeting

Building and Finance (B&F) –Denny Connor

Financials

- Cash flow remains good. We are still projecting end of year surplus some of which may be used on maintenance items through the summer.
School & Preschool Registration 2017-18 Update
- As of 5/17, we have 146 K-8 registrations, 10 Preschool registrations. Demographic: 43% parishioner, 57% non-parishioner; 50% Catholic, 50% non-Catholic. Funding source: 54% voucher, 46% non-voucher.
- Last month PPC mentioned the lack of multi-child discount for two since surrounding parishes grant this. Historically, SVF has started the discount at three students. All Saints offers \$225 discount and St. Gertrude offers \$70 for two children.

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Building/Grounds

- LED lightbulbs will be put in the school throughout the summer as light fixtures are cleaned and checked. Exterior lighting will be researched for LED options in the future.
- Electric rates will reduce from .0652 to .0531 for the next year, with an estimated savings of \$7,000.
- Pre-School renovation schedule is still being determined with Mark Dunkley.
- Maintenance projects for summer are still being determined pending roof surveys. Priority is for school roof repair, room B roof and possible church roof repairs. Other items include parish center doors and school windows re-caulk.
- BRG Apt. Mgt. and Sycamore Twp. are moving forward with the sign at the Kenwood Road entrance. SVF will be given a free space on the sign. Kathy will contact them to design the SVF space.

Budget 2017-18 Update

- Budget changes were discussed and approved. Although there is a Capital Expense budget of zero, there is money in the budget for maintenance throughout the year, but not major projects (new roof, new boiler, new carpet etc.). Some capital items may be able to be completed this summer with potential surplus from the current fiscal year.

8. Mustard Seed Committee--Jodi Kastner No Report

Commission Action Items

Item	Responsible Party	Status	Completion Date
Provide copy of Worship Commission constitution to Alice Schneider	Susan Aloisio	Closed	May 2017

A motion to adjourn the meeting was made by Jack Schwein and seconded by Mark Dunkley.

The business meeting was adjourned at 8:20 pm.

The next meeting will be Wednesday June 21, 2017 at 6:00 pm at the Schneider residence, 6249 Kenwood Hills Dr. Cincinnati, OH Women please bring a salad or a side dish. Men please bring a dessert.