

The St. Vincent Ferrer Parish
Parish Pastoral Council Meeting Minutes
November 28, 2018

Council Members Present	Council Members Not Present	Clergy and Guests Present
Father Dennis Jaspers, Pastor Terry Callan, Chairperson Jack Schwein, Vice Chairperson Jodi Kastner, Member-at-Large Julie Morency, Member-at-Large Commission Representatives: Lisa Samson, Athletics Denny Connor, Building & Finance Michael Beiting, Education Susan Aloisio, Worship Elaine Rairden, Recording Secretary	Mark Dunkley, Member-at-Large & Festival Commission Travis Everly, Member-at-Large Chris Homan, Parish Life Commission Bill Montel, Parish Life Commission	Aaron Hess, Pastoral Intern

Agenda -- Information/Discussion	Action/Follow Up
<p>I. Opening Procedures The regular meeting of the St. Vincent Ferrer Parish Pastoral Council (Council) was opened with a prayer at 7:00 pm led by Father Jaspers.</p> <p>The minutes of the October 17, 2018 meeting, which were distributed electronically to the Council prior to this meeting, were unanimously approved and posted to the parish website.</p>	
<p>II. Progress Reports A. <u>Stewardship Commitment Sunday</u> Ms. Aloisio reported that 110 Stewardship Commitment Cards were returned and of those, 14 were marked as newly interested in serving. Their preferences were divided among four or five ministries. Their information will be forwarded to the leaders of those ministries to contact. In order to create an updated database of parish volunteers, the current roster of each ministry along with names of any new members will be sent to the</p>	

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<p>ministry leaders, requesting they update their rosters and return them to the office.</p> <p>Ms. Aloisio advised that over the months of the new year, she and Chris Homan will evaluate the processes by which the parish has conducted previous Stewardship Commitment campaigns to determine the most effective and best cost benefit process.</p> <p>B. Meeting with Father Jaspers Mr. Callan reported that he, along with Denny Connor, Mark Dunkley and Jack Schwein, met with Father Jaspers to discuss the feasibility of renovating the church by constructing a gathering space in the back of the church, in addition to refurbishing the carpet and pews. He reported that their discussion focused on two points: first, the cost of the various parts of the potential renovation project, and second, the financial situation of the parish. In light of this information, it will be necessary to discern whether the parish financially can or should undertake the project.</p> <p>Mr. Callan referred to discussions in previous minutes of the Council wherein there was consensus that the parish will celebrate the 50th anniversary of construction and dedication of the current church building. Initially the renovation and the 50th anniversary celebration were considered related in that the renovation would be done in conjunction with the celebration. Mr. Callan requested, and the Council concurred, that two ad hoc committees be created in order to clearly separate the responsibilities and timelines designated for the two projects.</p>	<p>In the early spring 2019, Ms. Aloisio and Ms. Homan will present to the Council their recommendation on the best way to implement future Stewardship Commitment Programs.</p> <p>There was consensus that two ad hoc committees be created: 1) A 50th Anniversary Celebration Ad Hoc Committee shall plan and implement the events of the celebration. 2) A Renovation Ad Hoc Committee to plan the fund-raising effort to pay for renovation of the church building.</p>
<p>III. Items to Be Discussed A. Date for 50th Anniversary Celebration Father Jaspers stated he spoke to Archbishop Schnurr to invite him to the celebration, and the Archbishop responded he was available every Sunday in October 2019. Father Jaspers committed to call the Archbishop tomorrow to confirm a date. Mr. Callan advised that there are two dates related to the anniversary: February 2, 2019, the 50th anniversary date of the groundbreaking, and January 18, 2020, the 50th anniversary date of the dedication. The Council discussed what conflicts might exist on any of the Sundays in October 2019.</p>	<p>There was consensus that the date of the 50th Anniversary of St. Vincent Ferrer Church will be Sunday, October 20, 2019.</p>

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<p>There was consensus that the date be Sunday, October 20, 2019. Mr. Callan will contact Eileen Fritsch, Parish Secretary, Kathy Abele, Business Manager and Kim Roy, School Principal, to assure that the proposed date does not conflict with any event of which they are aware. Father Jaspers will advise the Archbishop if the date of October 20, 2019, is clear.</p> <p>There was consensus that the 50th anniversary celebration will begin with the celebration of mass at 12:00 noon, and this mass will be the only one celebrated in the parish for that weekend.</p> <p>B. Subcommittees The following Council members have volunteered to serve on the 50th anniversary celebration ad hoc committee: Susan Aloisio and Chris Homan, Co-Chairs, Jodi Kastner, and Julie Morency.</p> <p>Concern was expressed that since the 50th celebration is an important event for the parish, should we not make every effort to make the church clean and attractive? Replacing the carpet, refurbishing the pews and repairing or replacing the kneelers is being considered as part of the proposed renovation plan. These items will produce a beautiful environment for the celebration and can be separate from the structural features in the plan. Reference was made to previous Council discussions to conduct an “ASK” campaign in February 2019 to cover some of the costs of the renovation. The cost of the carpet and kneelers and a general cleaning could be covered by such a parish-wide appeal. Mr. Connor stated that the current financial status of the parish is comparatively good and could cover some of the cost.</p>	<p>Mr. Callan will confirm with Eileen Fritsch, Kathy Abele and Kim Roy to assure they know of no parish or school activities which might conflict with the celebration date of October 20, 2019.</p> <p>If the date is clear of conflicts, Mr. Callan will advise Father Jaspers on Thursday, November 29, 2018, so he can confirm the date with Archbishop Schnurr.</p> <p>Council members of the 50th celebration ad hoc committee shall be Susan Aloisio and Chris Homan as Co-Chairs and Jodi Kastner, and Julie Morency</p> <p>There was consensus that following work be done in preparation for the 50th anniversary celebration of the church: 1) Replace the carpet in the sanctuary and possibly the aisles and 2) replace the kneelers. Council members of the renovation ad hoc committee shall be Terry Callan, Denny Connor, Mark Dunkley and Jack Schwein</p>
<p>IV. Commission Updates Mr. Callan asked if there were Commission items to be reported in addition to the written reports submitted with the agenda.</p> <p>Building and Finance. Mr. Connor reported that Mark Dunkley, Chair of the Festival Commission, is waiting for some numbers to be received before he can prepare a final</p>	

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<p>report on the event. Education. Mr. Beiting reported that the following: school Open House is scheduled for January 27, 2019; Sacrament of Confirmation is scheduled for February 10, 2019; and currently there are four people in the RCIA program. Mr. Beiting also reported that Kim Roy, Principal of the school, is currently revising the student admission policy.</p> <p>V. Closing Prayer The meeting was adjourned at 8:00 pm.</p> <p>Father Jaspers led the closing prayer.</p>	

Prepared by Elaine Rairden
 Recording Secretary

PCC min SVF DUP 2018

Commission reports

Building and Finance

Financials

- Fiscal YTD numbers are above budget due mainly to the Ed Choice checks being received and deposited in October.
- Surplus money has been sent to the Archdiocese savings. There is now a total of \$250,000 in general unrestricted savings (rainy day fund).
- The cost to educate a student is \$6,100-\$6,400. The parish currently subsidizes the school about 20%. Kathy will collect surrounding school tuition information to assist in planning 2019-20 tuition rates.

Building/Grounds

Lighting

- We received a bid from the Duke Smartwatt program to replace several parking lot lights with LED fixtures. The bid is \$10,736 for 33 lights if accepted by the end of November. Payback is estimated at approximately 3-4 years. Kathy will work with Dave Castellini on this proposal.

- Gym metal halide lights are being replaced with LED. SVF maintenance is doing the work. The gym will have a combination of LED and CFL bulbs; as the CFL bulbs burn out they will be replaced with LED.
- Church lighting proposals are being reviewed to determine the cost of just doing the main lights and not all the extras (back walkway, exit signs, etc.)

Security Cameras

- Kathy is getting bids from Absolute Security and Larry's Lock for exterior cameras on campus. We may also consider some interior cameras in the main hallways. B&F asked for references from both companies so we can see what the cameras provide.

On-going projects

- Church roof is 95% complete. Barring bad weather and other church events (funerals, school Masses), the workers will be finished by the end of November.
- Gilkey and Pat Connor have been working on new fixes for the school windows that were leaking. Pat continues to monitor all windows for leaks after every rain.

Education

Principal's report

This year we ran a service project from October 1-November 1 with our school and prep students called "Box of Joy". "Box of Joy" is an annual Christmas gift ministry organized by local Catholic schools and parishes across the United States and facilitated by Cross Catholic Outreach. By packing "Boxes of Joy" with toys, clothing, personal care products, necessities & other gift items, our children were able to Bless and bring Christmas JOY to children suffering from extreme poverty in countries such as Haiti, Guatemala, Nicaragua, El Salvador and the Dominican Republic. These children truly are the poorest of the poor and the "Box of Joy" they receive through the "Box of Joy" ministry is very likely the only gift they receive at Christmas. We collected a total of 81 "Boxes of Joy"

On October 26, Amy Spicher from Hamilton County Educational Services, came back as a follow up to the in-service training she gave the staff in September. She worked with the teachers in grade level groups on ways that they were going to be implementing our goal of students increasing their critical thinking skills using Webb's Depth of Knowledge (DOK).

On November 12, Brian Caperton gave the teachers an in-service prayer, which is our catholic identity goal. He concentrated on Prayer of Meditation and Lectio Divina. He used an episode from Formed in his presentation and gave each teacher a copy of the book Prayer Primer by Thomas Dubay, S.M.

Our Honor's Breakfast was held last Tuesday. This is for the junior high students who earned first or second honors in the first trimester. Awards were given out after Tuesday's mass to one student in grades 1-5 in the areas of Language Arts, Math and the St. Vincent Ferrer (good character).

The students also collected food items (including a turkey) to fill 6 laundry baskets for needy families. The baskets were delivered to Our Daily Bread soup kitchen in Over-the-Rhine for students in their Kid's Club.

Last Tuesday, we also held our "Turkey Walk". Students were asked to dress in the spirit of the Thanksgiving Holiday and make a monetary donation for the Kid's Club. The class that raised the most money is receiving a popcorn party. In the afternoon students in grades 1-8 were able to participate in friendly soccer games. Student Council sold baked goods which students could purchase during the soccer tournament to raise funds which are used for the school. Student Council oversaw organizing these fun events.

We are holding a Preschool and Kindergarten information night this Wednesday, November 28 @7pm.

Worship Commission

1. "The Little Blue Book" for the Advent and Christmas Seasons is again being provided to the parish. In the past, the Advent wreath has only been blessed at the 5:00 mass on Saturday of the weekend of the 1st Sunday of Advent. This will now be done at all of the masses that weekend so that all may observe and participate in this ritual.
2. There will be a 7:00 pm vigil mass on Friday, Dec. 7th and a 9:00 am mass Saturday, Dec 8th for the Feast of the Immaculate Conception.
3. A group is being organized to help "Clean the Church for the Holidays". This will take place after the 9:00 am mass on December 8th. This activity will be offered to Confirmation candidates for service hours.
4. Christmas/Holy Day masses:
 - 12/24 - Christmas Eve Vigil of the Nativity of the Lord - 3pm, 5pm, & 10pm
 - 12/25 - Christmas Day - The Nativity of the Lord - 11am
 - 1/1 - New Year's Day, Solemnity of Mary, Mother of God - 9am