

St. Vincent Ferrer Parish Pastoral Council (PPC) Minutes
Wednesday, January 17, 2018 - 7:00 pm

Location: Parish Center Room B

Minutes: Suzanne Bryce

Start time: 7:00 pm

End time: 8:10 pm

Present: Father Dennis Jaspers, Father Jerome Bishop, Deacon David Meyer, Mark Dunkley, Terry Callan, Lisa Samson, Denny Connor, Theresa Keller, Jenny Powers, Chris Homan, Susan Aloisio, Michael Beiting, Julie Morency, Jack Schwein, Suzanne Bryce

Not Present: Toby Mattson

I. Opening Prayer

Father Jerome Bishop led the Opening Prayer.

II. Formation

Terry Callan led a discussion on Simplicity from the Characteristics of a Christian Steward. At the February 2018 meeting, Susan Aloisio will lead the discussion on Perseverance.

III. Approve November Minutes

The minutes emailed to council members prior to the meeting were amended to replace the series of question marks recorded in item IV. Action Items for Council and Commissions, a. Coffee & Donuts, line item i., with "October 29, were well received." A motion to approve the minutes of the November 2017 meeting with the amendment was made by Denny Connor and seconded by Julie Morency. The minutes were approved.

IV. Action Items for Council and Commissions

A. Coffee & Donuts/Wine & Cheese

1. Mark Dunkley informed the council that he received expressions of thanks and appreciation from a few parishioners and that Toby Mattson would compile information from his experience coordinating Coffee & Donuts after the Sunday Masses in December.
2. Council members discussed a list of proposed dates for Coffee & Donuts/Wine & Cheese socials after Masses for the 2018 calendar year.
3. Michael Beiting volunteered to coordinate for the months of July and August.
4. Denny Connor asked if a group or commission could be responsible for coordinating a weekend and suggested that Building & Finance commission members could cover one of the monthly socials. Theresa Keller (Education) and Chris Homan (Parish Life) offered to follow suit.

B. Fundraisers

1. Mark Dunkley reported his findings from his contact with Cathy Egan, a contracted festival coordinator at a neighboring parish. Cathy Egan offers consulting for a fee but is currently too booked to take on additional work. Council members suggested asking Cathy Egan and the Archdiocese for other festival coordinator contacts.
2. Jenny Powers commented from her festival coordinator experience that securing booth captains and weekend volunteers was the most difficult aspect of coordinating the festival. Ordering supplies could be accomplished within a few weeks time. She recommended assigning a point person for each night of the festival to handle questions and issues that arise.

St. Vincent Ferrer Parish Pastoral Council (PPC) Minutes
Wednesday, January 17, 2018 - 7:00 pm

3. Denny Connor offered to approach the Sycamore Township festival coordinator to see if they would be willing to help organize the festival at St. Vincent. The parish would still need to help find volunteers since the Sycamore Township festival coordinator would not be familiar with the parish. Denny will check on their interest.
4. Julie Morency offered to be a point person for one night or captain a new booth.
5. Jenny Powers requested that her name be removed as festival coordinator in the Sunday bulletin in the hope that someone might be willing to fill the vacant festival coordinator role.

C. Church Projects

Denny Connor indicated there is a parishioner willing to contribute to help with the renovations in the back area of the church. Priorities need to be determined.

V. Commission Updates

The representatives listed provided updates from the following commissions:

Athletics – Lisa Samson

Building and Finance – Denny Connor

Education – Theresa Keller

Festival – Jenny Powers

Parish Life – Chris Homan

Worship – Susan Aloisio

VI. Motion to Close the Meeting

Denny Connor made a motion to end the meeting. Julie Morency seconded the motion and the meeting was adjourned.

VII. Closing Prayer

Father Dennis Jaspers led the Closing Prayer.

Next meeting is scheduled for Wednesday, March 21, 7:00 pm, Room B

Please respect the confidential nature of all discussions relative to parish financial information.

Commission Reports for Parish Pastoral Council - January 17, 2018

ATHLETICS

- Basketball is in full swing
- Will be doing 4 fish fries - struggling for volunteers, but Duff Sharp has agreed to help again this year; we are reviewing food options and seeing if there is any way to reduce costs
- Looking at repairing or replacing water fountain in the gym
- Considering the possibility of doing a 5K

St. Vincent Ferrer Parish Pastoral Council (PPC) Minutes
Wednesday, January 17, 2018 - 7:00 pm

BUILDING & FINANCE

Financials

- Cash flow remains very positive; almost 2 years after ending the CSC contract and extending the loan term there is a cumulative effect on the finances.
- Bingo checking account had to be closed to fulfill closing bingo with the state.
- Festival checking account was closed to ease the accounting administration.
- SVF holds two checking accounts with Fifth Third Bank (Church and PTO).
- Parish Fundraising
 - Bingo: account closed, amount transferred = \$21,270
 - Festival: 2017 net profit = \$27,300
 - Kroger Rewards Program: 2017 net proceeds = \$3,403
 - Gift Card (Scripts) Program: profit since inception (6/2009) = \$2,210 + Inventory
 - B&F would like PPC to consider forming a subcommittee to discuss fundraising; possibly having a joint meeting with fundraising from All Saints to share what is working and what isn't considering parish demographics and millennials.
 - Fr. Jaspers explained the survey All Saints is doing to determine what direction to take with fundraising. All Saints has not decided if they will have a festival this year and they cancelled the Spectacular that was planned for last November.
- School & Preschool
 - Ed Choice
 - The state has notified us that parishioners on Ed Choice should also be eligible for the active parishioner scholarships, so the state may discount the remaining amount of Ed Choice monies we receive for parishioners – potentially a \$15,000 hit. We budgeted for 85 Ed Choice students and have an actual of 90, so there is no budget effect this year. It does impact handling of tuition for 2018-19.
 - Tuition 2018-19 proposals
 - Fr. Jaspers would like to see more emphasis on Tuition Assistance (STAR) donations to grow this fund so we can offer more assistance for families to continue with Catholic education.
 - Discussion regarding the active parishioner scholarship versus parishioner subsidy. Many schools are adopting a single tuition rate, with some offering the parishioner subsidy for parishioners who meet with the pastor.
 - Proposals for tuition were discussed and will be finalized soon.

Building/Grounds

Church Restrooms and Church Acoustics & Lighting

- Bids are being researched for these projects. Contractors have been slow to return estimates. One bid has been received for the restroom renovation. One lighting bid has been received for switching the remaining spaces to LED (gym, cafeteria, exterior, church).

EDUCATION

School

- The school is in the accreditation process with the Ohio Catholic Schools Accrediting Association (OCSAA). The Catholic Identity goal is: Students will increase their knowledge of Catholic prayers and traditions and traditions of other religions enabling them to better proclaim the Catholic faith. Our academic goal is: Students will show growth in their application of critical thinking and reasoning skills across the curriculum. The next visit is scheduled for January.
- School staff attended an inservice led by Sarah Habib, the founder of Mission2Move. She instructed the staff on the theory of brain based physical education research.
- The Honor's Breakfast was held for junior high students who earned first or second honors in the first trimester. Awards were given out after Tuesday's mass to 1st-5th graders for Language Arts, Math and the St. Vincent Ferrer award for good character.
- This year the school hosted a "Thanksgiving Parade". Each class procured a wagon which they filled with nonperishable food items which were donated to St. Vincent for the Poor.
- The Preschool and Kindergarten Information Night took place on November 29th.

Religious Education

- Brian Caperton is working with individuals at various unique stages of sacramental preparation. Two school-aged children were baptized on Nov 18. There are also 2 children in the RCIC program.

St. Vincent Ferrer Parish Pastoral Council (PPC) Minutes
Wednesday, January 17, 2018 - 7:00 pm

- There are 40 students in the PREP program and 15 are children of the teachers. There is a question about combining grade levels.
- All children in sacramental preparation years (2nd and 7th grade) went to the Cathedral downtown for mass and a tour.
- First Reconciliation is scheduled for December 11.
- The school and PREP students collected hats, gloves and scarves for St. Joseph's.
- Brian Caperton is doing paperwork to get scholarships for all catechists, saving the parish about \$1,000.
- SVF has 5 candidates in RCIA (including 2 in RCIC). Classes, including the FORMED online component, are going well.
- A summer program (similar to vacation bible school) is available from the archdiocese in July. It would include both a grade school and high school component.
- Preventing exposure to pornography has been a topic of discussion. Fr. Bishop provided copies of the book Good Pictures Bad Pictures to members of the commission for their review as a potential tool for parents to discuss this topic with their children.

PARISH LIFE

- The parish directory will be distributed to parishioners in February.
- The collection of turkey donations went well. There were a lot of contributions.
- The Bread Runners were able to supply Our Daily Bread with some much needed creamer.

WORSHIP

- Christmas Season Evaluation – New decorations in the liturgical colors of white and gold were utilized. The Nativity display was moved onto the baptismal font to enable better viewing for the entire congregation.
 - Holy Day Mass Attendance:
 - Christmas Eve: 3:00pm - 531
 - 5:00pm - 421
 - 10:00pm - 235
 - Christmas Day: 11:00am - 186
 - Solemnity of Mary: 9:00am - 43
- Lenten Season Services
 - Ash Wednesday Masses:
 - 8:20am (School mass)
 - 7:00pm
 - Stations of the Cross: Fridays at 7:00pm (2/16/18 through 3/23/18)
 - Looking for groups or individuals to lead these evenings. Contact Brian Caperton.
 - Lenten Evening Adoration in the Chapel 6:30 – 7:30pm
 - Lenten Penance Service - *The Light is On* - 2/27/18
- Confirmation for 7th Grade at the Cathedral - Sunday, 2/25/18 - 2:00pm
- Mary Ann Montgomery has resigned as Coordinator of the Greeters effective the end of April. Maria Barrett volunteered to be the new coordinator.
- A procedure will be put in place to have the Eucharistic Ministers use hand sanitizer as they enter the sanctuary prior to distributing Holy Communion.