

St. Vincent Ferrer Parish Pastoral Council Minutes
Wednesday, March 15, 2017, 700PM

Location: Room B
Minutes: Chris Homan
Start time: 7:00 PM

End time: 8:40 PM

Present: Alice Schneider, Mark Dunkley, Father Dennis Jaspers, Father Jerome Bishop, Brian Caperton, Terry Callan, Denny Connor, Chris Homan, Kelly Kramer, Jennifer Powers, Lisa Samson,
Not Present: Susan Aloisio, Jodi Kastner, Toby Mattson, Bill Mountel, Jack Schwein

Opening Prayer

Opening Prayer – Alice Schneider

Approval of Minutes

A motion to approve the February 2017 meeting minutes was made and seconded. The meeting minutes were approved as submitted.

New Business

1. Please keep the Kastner family in your prayers. Jodi Kastner's mother, Betty Schwartz, passed away this past Tuesday. Visitation will be at Thomas Justin Funeral Home on March 17, 2017.
2. Formation- Alice Schneider
Characteristics of a Christian Steward--Prayer was discussed.

Old Business

1. **Pre-School--Mark Dunkley**
 - a. A verbal confirmation from all contractors have been received. Mark is expecting to have all written contracts by the end of March.
 - b. Joey Luby is working with the school staff on his Eagle Scout project to benefit the pre-school playground. The project includes a sandbox, picnic table and possibly fencing.
 - c. Mark is working with the school staff to prepare for the start of construction in June, 2017.
 - d. Nine students are currently registered for the preschool with additional tours scheduled for March 16, 2017
 - e. Mark is waiting on the status of the Marge Schott grant. This process is expected to take 6 months.
2. **Intentional Discipleship--Alice Schneider. Brian Caperton, Mark Dunkley**
Members of Parish Council met twice to discuss the first 5 chapters of "Forming Intentional Disciples". The next meeting will be April 10, 2017 when the rest of the book will be discussed.

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3. PPC Secretary – This position is still open and suggestions are welcome. Please give them to Alice Schneider.

4. 2017 PPC Elections

- a. Nominations will be held at all masses on March 18-19, 2017. Volunteers will make a pulpit announcement and provide direction to pass the nominations to the ushers: Bill Mountel (Sat 5 PM) , Denny/Terry (Sun 9AM), Kelly (Sun 11 PM)
- b. Housekeeping: Jenny Powers offered to put forms in pews prior to 5PM Mass and Kelly Kramer offered to collect any extra forms after 11 AM Mass)
- c. Alice distributed Election Procedures and Timeline. All nominee profiles must be submitted to the Parish Office by April 16 and Election Day is May 20-21, 2017.

Action Items

Item	Responsible Party	Status	Completion Date
Update PPC on preschool design, permitting, funding, tuition, enrollment, and planning	Mark Dunkley, Mikki Dunkley, Kim Roy	Open	Ongoing

Commission Updates

2. Athletic Commission – *Lisa Samson*

- a. The first 2 fish fries have gone well with Texas Roadhouse donating salad and bread (as well as donating food for 8th grade graduation) and will do so again on March 24. Parents are asked to bring desserts to the March 31 fish fry.
- b. The Commission is exploring the possibility of adding a sink to the concession stand in the gym. This would give bingo the ability to operate completely out of the gym decreasing set up/take down work for volunteers.
- c. Spring soccer season is about to begin. Multiple teams will be co-ed due to numbers needed on the field. This allows us to keep all SVF children at home vs going to other schools to play. Will work more closely with prep and other schools without soccer program in future to increase numbers.
- d. The Diocese dropped their plans to charge a \$6 fee for each child/sport.
- e. The Commission plans to add an insert in the bulletin to thank Harry Childs for work on the concession stand.
- f. The Commission is looking at changing the current baseball fields to green space in order to more fully utilize the space that is available. Currently, this space is not utilized.

3. Building and Finance Commission – *Denny Connor*

- a. SVF received the second round of Ed Choice checks.
- b. The mower repair and lift for the bells projects were under budget.

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- c. The physical construction for pre-school was approved by PPC last month. Enrollment is short of the number of students for this to be self-funding, however, B&F has recommended moving forward. Kathy Abele is locking down the numbers.
- d. A recommendation was made to check with Joe Falci regarding a bid for energy/electric work.
- e. The 2017-2018 budget will be provided in April for PPC vote with approval in May.
- f. Budgeting is based on 155 students and a pay increase for the teachers.
- g. A few PPC members suggested to Denny that there still might be confusion regarding the tuition increase and what is required or expected to qualify for the parishioner rate. One family might be switching schools because SVF does not offer multi-student discount (which we have in the past). Question was raised whether families might not be aware of tuition assistance available through the STAR fund (\$10-12K /yr); Also, One Faith, One Hope, One Love grants are now available...is this being communicated to those who might qualify?
- h. Some discussion occurred regarding whether calls have been made to those that expressed interest in B&F on their Stewardship Commitment cards. Denny agreed to follow up to ensure that calls will be made to those who expressed interest.

4. Education Commission– No update

5. Festival – *Jenny Powers*

- a. A meeting of 16 people was held March 2nd, which went well. A number of people agreed to take on Grand Raffle, Food, Advertising, and Bid & Buy. However, no one has stepped forward to be the primary chairperson.
- b. Date for Grand Raffle Party is June 23-24th
- c. PPC donation to the Bid & Buy will be a Wine Basket. PPC members are asked to bring wine or wine accessories for this basket to the April PPC meeting.

6. Parish Life – *Chris Homan*

- a. We have been told by Kroger to wait before making any communication regarding the annual Kroger Community Rewards registration drive. A pulpit announcement was to be scheduled for early April, but we have since learned that Kroger will not be requiring re-registration.
- b. Thank you notes went out to Turkey ministry volunteers. March was declared “Meatball Month” to generate extra excitement for the meatball ministry.
- c. Parish Life will organize a Parish Directory. All agreed that Parish Life should follow up with Life Touch to initiate the process.

7. Stewardship –*Written report from Susan Aloisio*

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- a. Stewardship Commission will be sponsoring a Parish Retreat – May 5 & 6. The retreat will begin with a social and dinner at 6:00pm on Friday. The evening will end with Night Prayer at 8:15. Saturday will begin with mass at 8:30am followed by continental breakfast. There will be spiritual talks, group discussions, quiet reflection, worship and fellowship. Guest speakers are Fr. Tom Wray, Director of the Archdiocesan Office on Evangelization and Leisa Anslinger, Director of Catholic Life & Faith. Everyone in the parish is invited.
- b. Commission members will visit PTO and Men’s Club meetings in May to talk about the Four Pillars.
- c. The sharing of survey reports with other commissions will be completed in April.
- d. Stewardship Commission would like to handout a prayer card on Easter Sunday to all parishioners and visitors.

8. Worship – *Written report from Susan Aloisio*

- a. Lenten Reconciliation Service will be held Thursday, March 30th, 2017
- b. Lectors will begin the practice of announcing who the presiders will be at the weekend masses at the end of the Call to Worship. A Call to Worship will be read at the beginning of mass year round beginning after Pentecost.
- c. Mary Kay Lynch and Karen Hulefeld will make revisions and update the Worship Commission Constitution prior to the May meeting. If approved, a final draft will be presented to PPC at the May meeting.
- d. There will be a commissioning ceremony planned for all Liturgical Ministers to take place at the weekend masses on the Feast of Pentecost.
- e. An evening/morning of renewal for Liturgical Ministers will be planned for the fall.

9. Mustard Seed Committee report – No update

Commission Action Items

Item	Responsible Party	Status	Completion Date
Provide copy of Worship Commission constitution to Alice Schneider	Susan Aloisio	Open	
Provide 2015 stewardship survey results, recommendations, action items, assignments, and due dates.	Susan Aloisio	Open	

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A motion to adjourn the meeting was made and seconded.

The business meeting was adjourned at 8:40 PM.

The next meeting will be Wednesday, April 26, 2017, 7:00 PM in Room B.