

## St. Vincent Ferrer Parish Pastoral Council Minutes

Wednesday October 19, 2016, 7:00 pm

Location: Room B

Minutes: Francesca Brynski

Start time: 7:01 pm

End Time: 8:58 pm

**Present:** Mark Dunkley, Brian Capterton, Father Jaspers, Father Bishop, Denny Connor, Terry Callan, Lisa Samson, Kelly Kramer, Francesca Brynski, Susan Aloisio, Jack Schwein, Chris Homan

**Not Present:** Alice Scheider, Jenny Powers, Bill Mountel, Toby Mattson

### Opening Prayer

Father Bishop

### Approval of Minutes

Mark Dunkley motioned for approval of minutes. Kelly Kramer provided the first motion, and Jodi Kastner seconded the motion. The September minutes 2016 were approved as submitted.

### Formation: Mark Dunkley

Each member of the council was asked to read the section from, "The Pillars of Parish Stewardship", regarding the second pillar, the Pillar of Prayer. Mark opened the conversation with his personal reflections from the reading and other members followed with their personal reflections regarding the reading. Questions arose, "Is your Parish a place of prayer, is this evident, what ideas do you have to lead the community to a deeper level of prayer?" Jodi Kastner provided a reading from, "The 10 Characteristics of a Christian Steward", to add to the conversation, and the summary was recommended placement in the Church bulletin. The conversation ended with Mark Dunkley asking who would like to provide leadership for the conversation for the third pillar of stewardship, and Terry Callan volunteered to lead the third pillar discussion for the November meeting.

### New Business

#### A. Preschool Proposal Design

- 1) Mark Dunkley provided a preschool update, which is his proposal for the interior renovation of the new preschool architecture design. After discussion, Mark decided to provide 3 options for the interior rendering design: 1) Good 2) Better 3) Best
- 2) Council members decided to ask the parish members for time and talents to assist in building the new preschool.
- 3) There is a \$2500 grant, \$10,000 coming from Athletic Commission and possible money set aside for the preschool from Building and Finance commission.

- 4) There has been no definite preschool date for completion, but the preschool will be ready before the beginning of the next school year. The school office manager is coming up with cost for teacher, supplies, etc., for preschool. The timeline proposed is to have construction over summer and ready by August.

B. Festival Captain Search:

1. Jodi Kastner provided an idea of putting together a committee that will organize the festival into areas of specific needs, for example: 1) Committee head for booth needs 2) Committee head for Food and Drinks, etc...
2. Another idea was presented to put a committee of persons together that have chaired the Festival in the past and delegate tasks to people they think would be good and figure out how to approach festival chairs from there.
3. Susan proposed that Father Jaspers and Father Bishop put a group together, and approach Festival chairs from there, or ask the parish at mass.
4. Mark Dunkley stated that each member of the council could think of 10 people that they believe would be good candidates to lead the Festival.
5. Kelly Kramer provided an idea to have a Festival Open House for people to come and potentially sign up for different responsibilities for the Festival.
6. The conversation closed with Father Jaspers asking Jodi for an evaluation of the Festival so that he will be able to provide feedback, and Father Jaspers can address the parish with the feedback and ask for volunteers to set up to the Festival chair tasks.

**Old Business**

There were no old business items presented at the meeting

**Commission Updates**

1. Athletic Commission- Lisa Samson
  - a. Lisa provided ideas for signs for directions to the gym, and the council provided ideas as far as what would be best. A discussion ensued on the confusion of where the parish office is, and what should be placed on signs. The idea of multiple signs was suggested and Denny Connor, from Building and Finance, stated that he would ask the commission if they would help share in the cost of the signs if more than one sign was needed on Parish property. Lisa stated she would take all ideas into consideration and the new signs will be in place for the boys basketball and girls volleyball season.
  - b. Lisa stated the commission is still comprising ideas for the parish hallway and the gym remodeling.
  - c. Lisa stated there were good sign ups for basketball and volleyball.
2. Education Commission- Kelly Kramer
  - a. Brian Caperton has been using videos with parents preparing them for baptism and using the videos has been successful.
  - b. The idea of using the Formation videos for Adult formation began and ideas regarding how to propose and apply to the parish adult life were provided.
  - c. A school update was provided from Kim Roy, and she attended a two day Archdiocesan principals' retreat, called the Theology of the Body. Our school and All Saints are currently

piloting the K-4<sup>th</sup> grade Religion Curriculum. The Archdiocese is currently developing the Graded Course of study for grades 5-8, with the hope of having it promulgated in 2017-2018 and have plans for Grades 9-12 to be promulgated in 2018-2019. An accreditation process for the teachers will begin and each teacher will be put into one of the following groups for: Student Achievement and Catholic Identity Data, School Profile including school history and demographic data and surveys, Missions and Beliefs

- d. Enrollment is up 8% from last year and the enrollment is 167.
- e. The Prep program has started and approximately 70 children from 51 families are enrolled. Prep will be teaching Theology of the Body in grades K-4, following the same basic curriculum as the school.
- f. Early Childhood Religious Education begins Sunday October 2<sup>nd</sup> and will be run by Mikki Dunkley, and 7-8 children are enrolled.
- g. A grant opportunity from the "Farmers Thank a Teacher Program" is in process, and Mikki Dunkley has submitted an application to receive grant. This opportunity is being promoted through SVF-affiliated Facebook pages. There is an initial \$2500 grant which does not involve voting, but a later \$100,000 grant application may. If votes are needed, solicitation for support may be needed.
- h. A Parish facebook page has been initiated by Brian Caperton and people are encouraged to send Brian pictures of relevant activities for inclusion on the page.
- i. The distribution of the Hospitality Pillar of Stewardship packet was completed and a discussion and reflection at the November meeting is on the agenda.

3. Festival Commission- Jodi Kastner

- a. Jodi reported that the festival was greatly attended and that the volunteers were great.

4. Parish Life Commission- Chris Homan

- a. Chris stated that they are working with the Stewardship commission on the Commitment cards and the ministry fair.

5. Worship Commission- Susan Aloisio

- a. Susan reported that there was no report as they are meeting every other month and the next meeting is November 14<sup>th</sup>.
- b. Father Bishop is acting as scheduler for the Eucharistic Ministers for the Parish while the parish is looking for a new scheduler.
- c. Karen Schaefer resigned as the chair of the Worship commission, and there was a discussion on replacing the Worship Commission Chairperson.

6. Stewardship- Susan Aloisio

- a. For the 2016 Stewardship Renewal, Susan gave a big, "Thank You" to all who participated with this year's Stewardship Endeavors:

Chris Homan and Bill Mountel from Parish Life- Stewardship Mailing materials and Ministry Fair

Debbie Kamp- Lay Witness Talk

Ministry Leaders and Men's Club- Ministry Fair

Brian Caperton and Kim Roy- Student Commitment Cards to PREP and School

Parish Office Staff- Mailing and Data Entry'

Greeters- Commitment Card Handout

Fr. Bishop and Deacon Dave- Homilies and Pulpit Announcements

7. Building and Finance-Denny Connor

- a. Denny reported that the September income is up over the budget due to Capital Improvement donations and Ed Choice received earlier than expected and the September expenses were slightly lower than budget.
- b. The festival update is that there is no final number yet, but it is looking positive and the plans are to move the festival profit to the Church account in November.
- c. The church portico roof reconstruction is scheduled for the end of the month of October and the Parish is using Kerkan for the work.
- d. There was one bid received for the portico painting project and Chuck Beckman is looking for a second bid and the hope is to get the painting scheduled after the roof is complete and before the weather gets too cool.
- e. There are 3 bids received for the boiler room and the parish will use Kerkan again.
- f. Other Church projects projected are: the trim around the Church needs to be painted, and the brick around the Church boiler room needs tuck pointing. Estimates will be drawn up to see if it can be absorbed into the 2016-2017 budget.

8. Mustard Seed Commission- Jodi Kastner

- a. No report but once there is a meeting, Jodi will provide a one year synopsis/history and progressions for next year and will provide a message to the parish.

\*Following with motion to close the meeting was Mark Dunkley, with Denny Connor providing the first motion of approval, and Susan Aloisio seconded the motion. The meeting adjourned at 8:58 pm\*

Next Meeting will be November 16<sup>th</sup>, 2016 in Room B