

St. Vincent Ferrer Parish Pastoral Council Minutes
Wednesday, November 16th, 7:00 pm

Location: Room B

Minutes: Francesca Brynski, edited and reformatted by committee

Start time: 7:00 pm

End time: 9:18 pm

Present: Alice Schneider, Mark Dunkley, Toby Mattson, Terry Callan, Susan Aloisio, Francesca Brynski, Lisa Samson, Chris Homan, Jodi Kastner

Not Present: Bill Mountel, Jack Schwein, Denny Connor, Kelly Kramer, Fr. Jaspers, Fr. Bishop

Invited guests: Brian Caperton, Mikki Dunkley, Kim Roy

Opening Prayer

Opening Prayer – Alice Schneider

Approval of Minutes

A motion to approve the October 2016 meeting minutes was made by Mark Dunkley and seconded by Susan Aloisio. The October 2016 meeting minutes were approved as submitted.

New Business

1. Vision and Future – *Alice Schneider*

Alice opened by reading the SVF Mission Statement to discuss the purpose of Parish Council. She described SVF's spiritual and financial progress over the last year and expressed her desire for those efforts to continue. She challenged each commission to look at "what can we do to grow the parish/worship community." Members provided their thoughts and ideas about parish growth opportunities.

Alice asked that a committee be formed to address the growth of the parish/worship community. The following Parish Council members volunteered: Mark Dunkley, Chris Homan, Toby Mattson, and Terry Callan. Jack Schwein agreed to be part of this committee after the meeting.

Alice asked each Commission to refocus their efforts by reviewing their constitutions, and to provide copies to the Council.

Old Business

1. Preschool Development – *Mark Dunkley, Mikki Dunkley and Kim Roy*

Mark, Mikki and Kim discussed the status of the preschool plan. According to Kim and Mikki, a preschool will benefit the entire SVF School and the local community. There is public interest in preschool education and this will be the only full-day preschool in the area. Although SVF has not established preschool tuition yet, they expect it to be reasonable and competitive with other local preschool options. An information night is planned for January 18, 2017 in the SVF School Library. The team expects to know potential preschool enrollment numbers by the end of February.

Mark discussed three building cost options for the preschool. All professional planning fees have been donated to SVF. And the cost to permit and construct the preschool will be fully donated by those involved in the project, other sources, and through general fundraising activities, which are

St. Vincent Ferrer Parish Pastoral Council Minutes
Wednesday, November 16th, 7:00 pm

expected to conclude by March 2017. Permit applications will follow during March – May 2017 and construction should begin in June 2017.

Council voted 7 – 0 to implement the new preschool.

2. Formation – Terry Callan

Terry Callan discussed the pillar of stewardship, “Formation.” Terry discussed what formation means to him, why it is important to be active in the parish, and included several personal reflections. Members also interjected personal thoughts and reflections.

Toby Mattson will discuss the pillar of stewardship, “Service,” at the next council meeting.

Other Business

1. None

Commission Updates

1. Athletic Commission – Lisa Samson

- a) Property signs have been ordered and will be in soon.

2. Building and Finance Commission – Written report from November 9, 2017 Meeting

- a) Mark Dunkley provided space design details while Mikki Dunkley discussed program plans for the proposed preschool.
- b) Sunday collections remain less than the same time last year.
- c) Festival profits appear to be above budget. Expenses are still being finalized.
- d) Preschool tuition and SVF School K-8 tuition for 2017-2018 is being discussed.
- e) Church portico roof work is in process. Gutters and trim has been ordered. Painting will be completed after the roof work is completed.
- f) Church boiler room roof work will begin soon.
- g) Athletics Commission signage for the property will be installed when received.
- h) Tuck pointing bids have been received for work needed on the church building to fix leaks.
- i) The Rectory furnace needs to be repaired or replaced.
- j) The constitution review is in process.

3. Education – No report

4. Festival – Jodi Kastner

- a) Jody reported the profit for the 2016 festival.
- b) Two 2017 festival coordinators are still needed.

5. Parish Life – Chris Homan

- a) No report as there was no November Parish Life meeting.

{00038238; 1}

St. Vincent Ferrer Parish Pastoral Council Minutes
 Wednesday, November 16th, 7:00 pm

6. Stewardship – Susan Aloisio

- a) 164 family cards and 19 children’s cards were returned through the stewardship renewal survey. Ministry reports with an instruction letter will be sent to ministry leaders in the near future.
- b) Susan discussed 2015 stewardship survey results. The Commission has developed background information, results and recommendations for targeted ministries, and has summarized key participant comments. The work is complete for Adult Formation and Liturgy/Sacramental Preparation, but otherwise continues. A full report will be made to the Council when completed.
- c) The Stewardship Commission will sponsor a parish retreat on May 5 and 6, 2017.

7. Worship – Susan Aloisio

- a) Mary Kay Lynch has agreed to serve as the new Worship Commission chairperson.
- b) The Commission is recruiting a new Eucharistic Minister Coordinator.
- c) The Commission is planning an evening or day of reflection for all liturgical ministers to encourage them to embrace and recommit to their ministry.
- d) The Commission will update the Council about their constitution review at the next Council meeting.

8. Mustard Seed Committee report – Jodi Kastner

- a) The committee met to prepare its presentation for Mass the first weekend in December.

Action Items

Item	Responsible Party	Status	Completion Date
Provide copy of Building and Finance Commission constitution to Alice Schneider	Denny Conner	Complete	1/16/2017
Provide copy of Worship Commission constitution to Alice Schneider	Susan Aloisio	Open	
Provide 2015 stewardship survey results, recommendations, action items, assignments, and due dates.	Susan Aloisio	Open	
Update Council on preschool design, permitting, funding, tuition, enrollment, and planning.	Mark Dunkley, Mikki Dunkley, Kim Roy	Open	

A motion to adjourn the meeting was made by Terry Callan and seconded by Toby Mattson.

The business meeting was adjourned at 9:18 pm.

The next meeting will be Wednesday January 18, 2017 at 7:00 pm in Room B.
--

St. Vincent Ferrer Parish Pastoral Council Minutes
Wednesday, November 16th, 7:00 pm